



OPEN ENROLLMENT

WHEN IS AN OPEN ENROLLMENT REQUIRED?

The parent/legal guardian and child must be an Arizona Resident (physically live in Arizona) to apply for Open Enrollment.

1. When a Buckeye Elementary School District student that is NOT on an Open Enrollment and is wishing to attend a DIFFERENT school within the Buckeye Elementary School District boundaries.
2. When a student lives in another Arizona school district boundary other than Buckeye Elementary School District and wishes to attend a school in the Buckeye Elementary School District boundary.
3. When a student is attending a BESD school and they move out of the boundaries of the current school during the school year and they want to continue at the same school.

WHAT ARE THE PRIORITY GROUPS?

Priority Group 1: District resident pupils in assigned school attendance areas, including those issued certificates of educational convenience and those required to be admitted by statute.

Priority Group 2: The enrollment of eligible children of persons who are employed by the District.

Priority Group 3: Resident transfer pupils who were in the school the previous year.

Priority Group 4: Nonresident pupils who were enrolled in the school the previous year.

WHAT DOCUMENTS ARE NEEDED?

1. Completed Open Enrollment Application.
2. If appropriate, have the 504 Plan, Gifted Test scores, and IEP ready if one or more of these applies for your child.

Please understand BESD does not request student records for Open Enrollment/Boundary Exemption request. It is the parent's responsibility to provide the required documents for a non-enrolled BESD student.

WHAT DO I NEED TO KNOW PRIOR?

- An application is needed for EACH child.
- Submitting multiple applications for one child will result in the applications being denied or admission being revoked.
- Providing false information on the application will result in the application being denied or admission being revoked.
- BESD does NOT provide transportation for open enrollment students. Transportation is the responsibility of the parent or guardian.

DO I NEED TO APPLY FOR OPEN ENROLLMENT EACH YEAR?

Once an elementary Open Enrollment application is approved, it is not necessary to reapply for Open Enrollment to the same school each year, unless the student wishes to change schools.

Approved Open Enrollments do not carry over school to school.

OPEN ENROLLMENT CALENDAR

Early Open Enrollment Period — Prior to March 1st

For any application submitted before March 1st, the student will be notified of the acceptance decision by April 15th. If accepted, the school requests confirmation within two weeks of notification that the student will attend. The names of applicants who are not accepted will be placed on a waiting list.

Regular Open Enrollment Period — March 1st to Start of School

If space is available, schools continue can accept applications and may maintain a waiting list. Schools will notify students who are accepted from a waiting list and request confirmation that the applicants will attend school the following year. Acceptance and confirmation continues until the school meets capacity.

Open Enrollment During Current School Year

An application for the current school year will be acted upon at the discretion of the school principal on a case-by-case basis.